***Instruction*** ***:*** ***This*** ***FORM*** ***shall*** ***be*** ***filled*** ***out*** ***by*** ***the*** ***NOMINATOR*** ***and*** ***submitted*** ***to*** ***CESB*** ***in*** ***not*** ***more*** ***than*** ***twenty*** ***(20)*** ***pages,*** ***including*** ***attachments.***

**PART I: Basic Information**

|  |
| --- |
| **NOMINEE’S INFORMATION (for group nomination use additional sheet/s)** |
|  | NAME OF THE **NOMINEE** (Last) (First) (Middle) |
|  | Date of Birth: |  | Place of Birth: |  |
|  | Position: |  |
|  | Department/ Agency/Region: |
|  | Mailing Address: |
|  | Eligibility /Rank Status: |

|  |
| --- |
| **NOMINATOR’S INFORMATION** |
| NAME OF THE **NOMINATOR:** | (Last) | (First) | (Middle) |
| Position/Title: | Relation to the Nominee: |  |  |
| Agency/Organization/Institution Representative: |
| Mailing Address: |  |
| Contact Information: | Phone Number: |  | Mobile Number: |
| E-mail Address: |  |

**How** **long** **and** **in** **what** **capacity** **have** **you** **known** **the** **Nominee/Group?**

**Has** **the** **Nominee/Group** **been** **nominated** **in** **the** **CES** **Recognition** **Program** **before?**

If yes, by whom and when?

**In** **case** **of** **re-nomination,** **is** **the** **nominee/group** **being** **cited** **for** **the** **same** **contributions/** **accomplishments?**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature over Printed Name of Nominator

***Instruction*** ***:*** ***Please*** ***provide*** ***as*** ***complete,*** ***concrete*** ***and*** ***concise*** ***answers*** ***as*** ***possible.***

**PART** **II:** **Abstract** **of** **Nominee’s/Group’s** **Accomplishment**

1. **Please** **list** **and** **describe** **the** **most** **outstanding** **accomplishment/s or contribution/s** **of** **the** **NOMINEE/GROUP** **in** **the** **last** **five** **years.**

Accomplishment #1

Accomplishment # 2

Accomplishment # 3

2. **Why** **would** **you** **consider** **each** **of** **the** **above** **accomplishments** **REMARKABLE** **and** **WORTHY** **of** **recognition** **in** **the** **GAWAD** **CES?**

Accomplishment #1

Accomplishment # 2

Accomplishment # 3

**3.** **Describe** **the** **IMPACT** **of** **each** **accomplishment.** *(What* *problems/needs* *each* *of* *his/her/their accomplishment* *addressed/* *solved/minimized?* *How* *did* *it* *improve* *the* *beneficiaries,* *the* *sector* *served,* *delivery* *of* *services;* *what* *was* *their* *condition* *before* *the* *NOMINEE’s/GROUP’s* *intervention?* *How* *did* *it* *result* *to* *higher* *level* *of* *organizational* *performance/productivity* */efficiency/effectiveness?* *How* *did* *it* *enhance* *policy-making* *and* *governance?* *How* *much* *savings/income* *generated?)*

Accomplishment # 1

Accomplishment # 2

Accomplishment # 3

**4.** What was the distinct/critical ROLE performed by the NOMINEE/GROUP in carrying out each accomplishment? *(How* *would* *the* *outcome* *be* *different* *without* *the* *NOMINEE’s* *participation?)* For GROUP nomination, discuss the ROLE of each MEMBER.

Accomplishment # 1

Accomplishment # 2

Accomplishment # 3

**5.** Would you consider the NOMINEE’s/GROUP’s accomplishments sustainable? How/Why?

Accomplishment # 1

Accomplishment # 2

Accomplishment # 3

**PART** **III:** **Description** **of** **the** **Nominee’s** **Personal** **Attributes (For group nomination, please discuss per member)**

1. What **other** **awards,** **recognition** **and** **citations** **received** by the NOMINEE in the department, community, region?
2. How would you describe the **traits** of the NOMINEE:

As a LEADER

As a MEMBER of the community of CESOs/Eligibles

As a FAMILY MEMBER *(if* *information* *is* *available)*

1. How has the NOMINEE been described or is regarded by his/her **peers** **in the region/department,** **by** **subordinates,** **LGU** **officials,** **private** **sector,** **NGOs,** **etc?**
2. How would you describe the NOMINEE’s **integrity?**
3. Other information that demonstrate NOMINEE’s **ability** in leading people, driving results, optimizing resources, building coalitions/linkages.

**PART** **IV:** **LIST** **OF** **REFERENCES**

***Instruction:*** *Please* *list* *TWO* *REFERENCES* *who* *are* *very* *familiar* *with* *the* *NOMINEE’s/GROUP’s* *accomplishments/contribution* *and* *personal* *attributes.* *Include* *their* *Name,* *Position,* *Affiliation/Organization,* *Address,* *Telephone,* *Fax,* *Mobile* *Numbers,* *and* *Email* *address.*

I attest to the COMPLETENESS, TRUTHFULNESS and ACCURACY of all facts and claims stated herein.

**NOMINATOR**

 Signature and Printed Name/Date

**PART I: Basic Information (Group Nomination Page \_\_\_)**

|  |
| --- |
| **NOMINEE’S INFORMATION** |
|  | NAME OF THE **NOMINEE:** | (Last) | (First) | (Middle) |
|  | Date of Birth: |  | Place of Birth: |  |
|  | Position: |  |
|  | Department/ Agency/Region: |
|  | Mailing Address: |
|  | Eligibility /Rank Status: |

|  |
| --- |
| **NOMINEE’S INFORMATION** |
|  | NAME OF THE **NOMINEE:** | (Last) | (First) | (Middle) |
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|  | Position: |  |
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|  |
| --- |
| **NOMINEE’S INFORMATION** |
|  | NAME OF THE **NOMINEE:** | (Last) | (First) | (Middle) |
|  | Date of Birth: |  | Place of Birth: |  |
|  | Position: |  |
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